



MEASURE A

2024 Ballot Measure

APPOINTIVE CITY CLERK

Q: WHAT IS MEASURE A?

A: Measure A changes the position of City Clerk from an elected position to an appointed position.

Q: WHAT IS THE POSITION OF CITY CLERK?

A: The responsibilities of City Clerk include keeping records of City Council proceedings and ordinances, acting as the custodian of the City Seal, receiving claims against the City and maintaining the financial disclosure statements of the City's public officials. In addition, the City Clerk is responsible for providing notices of council meetings, compiling the Council agenda packets, and serving as the City's primary records manager.

Q: WHY CHANGE FROM ELECTED TO APPOINTED?

A: The City Clerk position in Martinez has been elected since the City's incorporation in 1876 and to this day there are no minimum educational requirements or professional qualifications. Over the past century the duties, responsibilities, and requirements of this position have changed significantly. Providing the City the ability to appoint the City Clerk ensures the hiring of competent and qualified professionals who have adequate experience and knowledge of applicable laws to manage the City's public records, meetings and elections.

Q: WHAT WILL THE FINANCIAL SAVINGS BE?

A: The City will save approximately \$30,000 annually in stipends and benefits paid to the Elected City Clerk as well as up to \$60,000 every four years in election costs. The majority of the City Clerk duties are already being performed by a full-time City employee.

Q: WILL THIS AFFECT PUBLIC OR CITY SERVICES?

A: City Council will delegate its appointing authority to allow the City Manager to appoint the Assistant City Clerk, a current full-time City employee, to the Appointed City Clerk position. All ceremonial duties of the Elected City Clerk will transfer to the Appointed City Clerk, who will perform the duties in addition to the daily operations and services being performed by this staff member.

MEASURE A

=

\$30,000

ANNUAL
SAVINGS TO
THE CITY



VOTING DAY IS
MARCH 5th

MEASURE A

ENSURES
**COMPETENT
AND QUALIFIED
PROFESSIONALS**
MANAGE THE
CITY'S PUBLIC
RECORDS,
MEETINGS,
AND
ELECTIONS.



FOR MORE INFORMATION

visit www.cityofmartinez.org or call (925) 372-3512