



REGULAR MEETING AGENDA CITY COUNCIL

Mayor Brianne Zorn
Vice Mayor Mark Ross
Councilmember Jay Howard
Councilmember Satinder S. Malhi
Councilmember Debbie McKillop

DATE: Wednesday, November 15, 2023
TIME: 7:00 PM
PLACE: Council Chamber, 525 Henrietta Street, Martinez, CA 94553; and via Zoom
Councilmember Satinder Malhi – 9 Model Town Hoshiarpur, Punjab, India (via Zoom)
Councilmember Jay Howard – 2 Belevadere Place, MillValley, CA 94941 (via Zoom)

INFORMATION FOR THE PUBLIC

Information regarding meetings, including agenda materials, schedules and more, please visit the City's Meetings & Agendas webpage: <https://www.cityofmartinez.org/government/meetings-and-agendas>.

REMOTE PARTICIPATION

This meeting will be conducted in-person in the City Hall Council Chamber and shall be aired in real time via Zoom. The City cannot guarantee the public's access to teleconferencing technology, nor guarantee uninterrupted access as technical difficulties may occur from time to time. If attending via Zoom, please join us by choosing any of the following options:

1. Via Mobile Phone or Desktop, using the Zoom App direct link: <https://cityofmartinez-org.zoom.us/j/93148346975?pwd=eVpWZDdSZ0FVbStSOXExRUoyaHhxQT09>
2. Via Web Browser, from <https://zoom.us/join>
 - a. Webinar ID: **931 4834 6975**
 - b. Passcode: **asdqwe**
3. Via Phone by calling **(669) 900-6833** and enter the provided meeting details above.

PUBLIC COMMENTS

Public comments can be made in person at the meeting or submitted in writing. Written comments must be received by 12pm the day of the meeting. For information on how to submit written comments, please visit the City's Meetings & Agendas webpage linked above.

ADA ACCOMODATIONS

In accordance with the Americans with Disabilities Act and California law, the Council Chamber is wheelchair accessible and disabled parking is available at City Hall. If you are a person with a disability and require modifications or accommodation to attend and/or participate in this meeting, please contact the City Clerk's Office at (925) 372-3512. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility.

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CALL TO ORDER - Pledge of Allegiance

ROLL CALL - Councilmembers Jay Howard, Satinder S. Malhi, Debbie McKillop; Vice Mayor Mark Ross, Mayor Brianne Zorn

CIVILITY STATEMENT - *As your elected Governing Board, we will treat each other and the public with patience, civility, and courtesy as a model of the same behavior we wish to reflect in Martinez for the conduct of all City business and community participation. This includes respect for everyone's First Amendment Right to voice their opinion on matters within the City's subject matter jurisdiction, even if that opinion is different from our own. The decisions made tonight will be for the benefit of the Martinez community and not for personal gain.*

PRESENTATIONS

1. Proclamation – Transgender Day of Remembrance
[Proclamation - Transgender Day of Remembrance](#)
2. Chamber of Commerce Business of the Month
 - November 2023: UPS Store, 6680 Alhambra Ave - Dinesh & Amanda Kaushik

PUBLIC COMMENT - *For items not on the agenda. Non-agenda public comment is limited to matters which are within the subject matter jurisdiction of the City Council, and which are not action items listed elsewhere on the agenda.*

CONSENT CALENDAR

3. Motion waiving reading text of all Resolutions and Ordinances.
4. Motion to Approve City Council Action Minutes for November 1, 2023.
[Action Minutes 11.1.23](#)
5. Motion to Reject Claim - Patricia Fitzgerald
[Claim - Patricia Fitzgerald \(Redacted\)](#)
6. Motion to Reject Claim - Michael and Cindy George
[Claim - Michael and Cindy George \(Redacted\)](#)
7. Motion to Approve October Check Register and Wire Register
[Wire Transfer Register 10-26-23](#)
[Check Register 10-26-23](#)
8. Adopt a resolution authorizing the City Manager to execute an amendment to the Consultant Services Agreement with RHAA in an amount not to exceed \$7,200, for a total Agreement cost of \$196,146, to provide design services for the Hidden Valley Pickleball Project (C5047).
[Staff Report - Contract Amendment with RHAA for Design of Hidden Valley Pickleball](#)
[Resolution - Contract Amendment with RHAA for Design of Hidden Valley Pickleball](#)
[Attachment A RHAA Additional Services Request.pdf](#)
9. Adopt a resolution approving an adjustment to the Fiscal Year 2023-24 budget appropriating unspent fund balance in the Supplemental Law Enforcement Services Fund (SLESF) for police technology projects.
[Staff Report - FY2023-24 SLESF Budget Adjustment](#)
[Resolution - SLESF Budget Adjustment for Police Technology Projects](#)
10. Adopt a resolution reclassifying one Maintenance Worker II position and incumbent to Instrument

Technician.

[Staff Report - Reclassification of Maintenance Worker II to Instrument Tech](#)

[Resolution - Reclassification of Maintenance Worker II](#)

[Attachment A – Civil Service Commission Staff Report of 11-3-2023](#)

[Exhibit B – Maintenance Worker II Classification](#)

[Exhibit C – Instrument Technician Classification](#)

GENERAL BUSINESS ITEMS

11. Receive informational report regarding proposed restructuring of the City Clerk's Office with an Appointed City Clerk staff position; consider a ballot measure converting the City Clerk to an appointed staff position; adopt a resolution calling for and giving notice of the submission to the voters of an ordinance to convert the elective office of the City Clerk to an appointive office to be placed on the ballot at the March 5, 2024 Special Municipal Election and consolidation of that election with the Statewide Primary Election.
[Staff Report - Consideration of Appointed City Clerk Ballot Measure](#)
[Resolution - City Clerk Ballot Measure 2024](#)
12. Receive report, hold discussion, and make a motion to direct staff to update the City's organization chart to reclassify the Finance Division as a Department and to reclassify the Senior Accountant to a management position to be determined through a classification study.
[Staff Report - Finance Update](#)
[Attachment A – Finance Division Overview](#)
[Attachment B – Current Organizational Chart](#)
13. Receive Report on Urban Greening Program Grant Proposal for Lower Alhambra Creek
[Staff Report - Urban Greening Grant Application for Alhambra Creek](#)
[Attachment 1 - Lower Alhambra Creek Watershed Management Plan](#)
[Attachment 2 - Lower Alhambra Creek Conceptual Plan](#)

PUBLIC HEARING ITEMS

CHIEF OF POLICE

14. Comments and Updates

CITY MANAGER

15. Comments and Updates
16. Verbal update regarding proposed Martinez Municipal Code revisions pertaining to chickens, bees, and trees regulations.

APPOINTMENTS TO COMMISSIONS AND/OR AGENCIES

SUBCOMMITTEE REPORTS

CITY COUNCIL

17. Comments and Updates

ADJOURNMENT - *Adjourn to a City Council meeting on December 6, 2023, at 7p.m.*

On November 9, 2023, a true and correct copy of this agenda was posted on the City Hall Bulletin Board, located at 525 Henrietta Street, Martinez, CA 94553, and on the City website at www.cityofmartinez.org.

/s/ Kat Galileo, Assistant City Clerk