



STUDY SESSION & REGULAR MEETING AGENDA CITY COUNCIL

Mayor Brianne Zorn
Vice Mayor Mark Ross
Councilmember Jay Howard
Councilmember Satinder S. Malhi
Councilmember Debbie McKillop

DATE: Wednesday, November 01, 2023
TIME: 6:00 PM – Study Session
7:00PM – Regular Meeting
PLACE: City Council Chamber, 525 Henrietta Street, Martinez, CA 94553; and via Zoom

INFORMATION FOR THE PUBLIC

Information regarding meetings, including agenda materials, schedules and more, please visit the City's Meetings & Agendas webpage: <https://www.cityofmartinez.org/government/meetings-and-agendas>.

REMOTE PARTICIPATION

This meeting will be conducted in-person in the City Hall Council Chamber and shall be aired in real time via Zoom. The City cannot guarantee the public's access to teleconferencing technology, nor guarantee uninterrupted access as technical difficulties may occur from time to time. If attending via Zoom, please join us by choosing any of the following options:

1. Via Mobile Phone or Desktop, using the Zoom App direct link: <https://cityofmartinez-org.zoom.us/j/99959522359?pwd=NDE1TXdRV3ZLd1drbHlCYjZPOHkwUT09>
2. Via Web Browser, from <https://zoom.us/join>
 - a. Webinar ID: 999 5952 2359
 - b. Passcode: asdqwe
3. Via Phone by calling **(669) 900-6833** and enter the provided meeting details above.

PUBLIC COMMENTS

Public comments can be made in person at the meeting or submitted in writing. Written comments must be received by 12pm the day of the meeting. For information on how to submit written comments, please visit the City's Meetings & Agendas webpage linked above.

ADA ACCOMODATIONS

In accordance with the Americans with Disabilities Act and California law, the Council Chamber is wheelchair accessible and disabled parking is available at City Hall. If you are a person with a disability and require modifications or accommodation to attend and/or participate in this meeting, please contact the City Clerk's Office at (925) 372-3512. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility.

AGENDA CONTINUED TO PAGE 2

STUDY SESSION

CALL TO ORDER

ROLL CALL - Councilmembers Jay Howard, Satinder S. Malhi, Debbie McKillop, Vice Mayor Mark Ross and Mayor Brianne Zorn

CIVILITY STATEMENT - *As your elected Governing Board, we will treat each other and the public with patience, civility, and courtesy as a model of the same behavior we wish to reflect in Martinez for the conduct of all City business and community participation. This includes respect for everyone's First Amendment Right to voice their opinion on matters within the City's subject matter jurisdiction, even if that opinion is different from our own. The decisions made tonight will be for the benefit of the Martinez community and not for personal gain.*

SPECIAL MEETING ITEMS

1. Receive report, hold discussion, and provide direction to staff on any proposed future amendments to City Code Enforcement Ordinances.
[Staff Report - Code Enforcement Overview](#)
[Attachment A - MMC Chapters 1.12 - 1.15, 8.36 - 8.40](#)
[Attachment B - Admin Citations Survey](#)

PUBLIC COMMENT - *For Special Meeting Items Only*

ADJOURNMENT - *Adjourn to a Regular City Council meeting at 7:00PM on November 1, 2023.*

REGULAR MEETING

CALL TO ORDER – *Pledge of Allegiance*

ROLL CALL - Councilmembers Jay Howard, Satinder S. Malhi, Debbie McKillop, Vice Mayor Mark Ross and Mayor Brianne Zorn

CIVILITY STATEMENT - *As your elected Governing Board, we will treat each other and the public with patience, civility, and courtesy as a model of the same behavior we wish to reflect in Martinez for the conduct of all City business and community participation. This includes respect for everyone's First Amendment Right to voice their opinion on matters within the City's subject matter jurisdiction, even if that opinion is different from our own. The decisions made tonight will be for the benefit of the Martinez community and not for personal gain.*

PRESENTATIONS

1. Proclamation - Assembly Member Grayson AB 1686 Sponsorship Appreciation
[Proclamation - Assembly Member Grayson AB 1686 Sponsorship Appreciation](#)
2. Proclamation – Sikh Awareness & Appreciation Month
[Proclamation – Sikh Awareness & Appreciation Month](#)
3. Proclamation - Native American Heritage Month
[Proclamation - Native American Heritage Month](#)

4. New Staff and Internal Promotion Announcements

PUBLIC COMMENT - *For items not on the agenda. Non-agenda public comment is limited to matters which are within the subject matter jurisdiction of the City Council, and which are not action items listed elsewhere on the agenda.*

CONSENT CALENDAR

5. Motion waiving reading text of all Resolutions and Ordinances.
6. Motion to Approve City Council Action Minutes for October 18, 2023.
[Action Minutes 10.18.23](#)
7. Motion to Approve October Check Register and Wire Transfer Register.
[Check Register 10.12.2023](#)
[Wire Transfer Register 10.12.2023](#)
8. Resolution authorizing the City Manager to execute a Memorandum of Understanding (MOU) between the City of Martinez and Contra Costa Resource Conservation District (CCRCD) regarding the creation and maintenance of the native wetland garden at Ferry Point, Martinez and finding the Project to be Categorically Exempt under CEQA 15333.
[Staff Report - Execution of MOU between City of Martinez and CCRCD](#)
[Resolution - Execution of MOU between City of Martinez and CCRCD](#)
[Attachment A - MOU between City of Martinez and CCRCD \(Draft\)](#)
[Exhibit A - Location Map](#)
9. Adopt a resolution authorizing the City Manager to execute standard form contracts with Allsteel in the amount of \$96,843.00 and Sam Clar in the amount of \$4,062.00 and approving an overall project budget of \$207,905.
[Staff Report - Phase 2 City Hall Office Improvements](#)
[Resolution - Phase 2 City Hall Office Improvements](#)
[Attachment A - Quote with Allsteel](#)
[Attachment B - Quote with Sam Clar](#)

GENERAL BUSINESS ITEMS

10. Receive a presentation regarding Coordinated Outreach Referral and Engagement (CORE) services, discuss and provide direction.
[Staff Report - CORE 1st Quarter Update](#)
[Attachment A - CORE FY24 1st Quarter Report](#)
11. Receive informational report regarding the current state of staffing, ongoing recruitments and workforce development.
[Staff Report - State of Staffing Report](#)
12. Receive presentation and hold discussion in consideration of changing the elected City Clerk to an appointed position; and consider a motion directing City staff to prepare for Council review and adoption the necessary materials to place a ballot measure before the voters at the Statewide Primary Election in 2024.
[Staff Report - City Clerk Elected vs Appointed](#)

PUBLIC HEARING ITEMS

CHIEF OF POLICE

13. Comments and Updates

CITY MANAGER

14. Comments and Updates
15. Receive and file report regarding the Martinez Refining Company investigation.
[Staff Report - MRC](#)

APPOINTMENTS TO COMMISSIONS AND/OR AGENCIES

16. Adopt a resolution ratifying the Mayor's appointments of City Council to several Outside Advisory Bodies.
[Staff Report - City Council Outside Advisory Appointments](#)
[Resolution - City Council Outside Advisory Appointments](#)

SUBCOMMITTEE REPORTS

17. Franchise & Public Infrastructure Subcommittee Report Out

CITY COUNCIL

18. Comments and Updates

ADJOURNMENT - *Adjourn to a City Council Study Session on November 15, 2023, at 6p.m.*

On October 26, 2023, a true and correct copy of this agenda was posted on the City Hall Bulletin Board, located at 525 Henrietta Street, Martinez, CA 94553, and on the City website at www.cityofmartinez.org.

/s/ Kat Galileo, Assistant City Clerk