**SB 1383 Recordkeeping Tool for Self-Haulers**

This tool assists commercial businesses that self-haul organic waste with maintaining records. Use of this form is optional and not a regulatory requirement.

The SB 1383 regulations require commercial organic waste generators, including landscapers, to maintain certain records if they comply with the organic waste collection service requirement by self-hauling their generated organic waste. (Title 14, Chapter 12, Article 3, Section 18984.9)

The records commercial businesses that self-haul must keep are:

* Delivery receipts and weight tickets from each entity receiving organic materials, including the amount of organic material in cubic yards or tons.
* If the organic waste is transported to a site that does not have scales or that employs scales incapable of weighing the waste received, the self-hauler is not required to record the weight of material. However, the self-hauler must maintain a record of the entity that received the organic waste.

Residential self-haulers do not need to maintain these records.

**SB 1383 Commercial Self-Haul Recordkeeping for 20XX**

This form is to document that [NAME of BUSINESS] has arranged for recycling and organics collection services by self-hauling.

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| **Date of Transaction** | **Solid Waste Facility, Operation, Activity, or Property that Received Organic Waste for Processing or Recovery** | **Amount of Organic Waste in Cubic Yards or Tons Delivered** | **Was a Delivery Receipt or Weight Ticket Received (Yes/No)?**  **If Yes, Include the Location of the Receipt or Weight Ticket (e.g., physically attached, electronically included).** |
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